

## COMMONWEALTH OF VIRGINIA STATE CORPORATION COMMISSION

## CERTIFICATE OF CANCELLATION OF A DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to § 13.1-1050 of the Code of Virginia, the undersigned submits this certificate of cancellation and states as follows:

1.	The name of the limited liability company is	
2.	The date of filing of the articles of organization is	
	and the date of filing of each amendment is	······································
3.	Reason(s) for filing the certificate of cancellation	on:
4.	Additional information (as necessary):	
5.	CHECK IF APPLICABLE (see instructions):	
	☐ The person signing this document on behadelegated the right and power to manage the	alf of the limited liability company has been he company's business and affairs.
Ex	kecuted in the name of the limited liability compa	any by:
	(signature)	(date)
	(printed name)	(title)
	(limited liability company's SCC ID no.)	(telephone number (optional))
	SEE INSTRUCTIONS	ON THE REVERSE
	Provide a name and mailing address for sending corresponolank, correspondence will be sent to the registered agent a	
-	(name)	
: :	(mailing address)	

## INSTRUCTIONS

The certificate must be in the English language, typewritten or printed in black on white, opaque paper 8 1/2" by 11" in size, legible and reproducible, and free of visible watermarks and background logos. A minimum of 1" must be provided on the left, top and bottom margins and 1/2" on the right margin. Use only one side of a page.

You can download this form from our website at www.scc.virginia.gov/division/clk/fee bus.htm.

The certificate must be signed by a manager or other person who has been delegated the right and power to manage the business and affairs of the limited liability company, or if no managers or such other persons have been selected, by any member of the limited liability company, or if the limited liability company has been formed without any members and no members have been admitted, by one or more of the persons who formed the limited liability company, or if the limited liability company is in the hands of a receiver, trustee, or other court-appointed fiduciary, by that fiduciary. A person signing on behalf of a manager or member that is a business entity should set forth the business entity's name, his or her printed name and the capacity in which he or she is signing on behalf of the business entity. See § 13.1-1003 of the Code of Virginia.

**IMPORTANT:** If the certificate is being signed by a person, other than a manager or member, who has been delegated the right and power to manage the business and affairs of the limited liability company, the box in paragraph 5 must be marked. The delegation of the right and power to manage the business and affairs of the limited liability company will not be inferred from execution of the certificate by a person with the title of "president" or other officer of the limited liability company.

It is a Class 1 misdemeanor for any person to sign a document he or she knows is false in any material respect with intent that the document be delivered to the Commission for filing.

The Commission cannot file or issue with respect to any limited liability company any certificate referred to in the Virginia Limited Liability Company Act (including this certificate) until all fees and penalties to be collected by the Commission under the Act have been paid by or on behalf of such limited liability company. See § 13.1-1065 of the Code of Virginia.

Submit the original, signed certificate to the Clerk of the State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218-1197, (Street address: 1300 East Main Street, Tyler Building, 1<sup>st</sup> Floor, Richmond, Virginia 23219), along with a check for the filing fee in the amount of **\$25.00**, payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH**. If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.

## **NOTE**

A certificate of cancellation (or a judicial decree of cancellation) is effective when accepted for filing by the Commission, unless otherwise provided in the Virginia Limited Liability Company Act or in the certificate. If a delayed effective date is desired, set forth the date in paragraph 4. A delayed effective date must be a date certain on or after the date the certificate of cancellation is filed. See § 13.1-1050 of the Code of Virginia.